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CONFIDERTIAL

78-0006/

26 JAN 1978



MEMORANDUM FOR: Deputy Director for Operations

Deputy Director for Science and Technology

Deputy Director for Administration

Director, National Foreign Assessment Center

Administrative Office/DCI

FROM

: John F. Blake

Acting Deputy Director of Central Intelligence

SUBJECT

: Coordination of Travel Abroad

REFERENCE

: Presidential Letter, dated December 27, 1977

1. (U) You will find attached a copy of a letter from the President dated December 27, 1977, which directs that travel abroad by officials of the equivalent rank of Assistant Secretary (Deputy Director or EP-4) or above be coordinated with the Department of State and provides certain procedural guidance. In addition, coordination agreements between the Agency and the Department require that all travel abroad be coordinated with the Department and with the Ambassadors at the posts to be visited.

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3. (U) will be amended to reflect the above requirements.

/s/John F. Blake
John F. Blake

Attachment